



THE ANNUAL MEETING OF THE COUNCIL WILL BE
HELD AT GUILDHALL ON TUESDAY 13TH MAY 2025 AT 7.00 PM

to which you are hereby summoned to attend.

	Pages
1. Election of the Lord Mayor	
2. Order of Proceedings 2025	3 - 8
3. Appointment of the Deputy Lord Mayor	
4. Confirmation of the Leader of the Council and confirmation of the Deputy Leader of the Council	
5. Appointment of the Executive and Portfolio Holders *	
6. Appointment of Committees *	
7. Appointment to Outside Bodies *	

* A list showing the nominations made by the political groups will be tabled at the meeting.

Date: 2 May 2025

Bindu Arjoon
Chief Executive

NOTE: Members are asked to sign the Attendance Register

Civic Centre, Paris Street, Exeter, EX1 1JN	committee.services@exeter.gov.uk	Exeter City Council
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EXETER CITY COUNCIL

ANNUAL MEETING OF COUNCIL - ORDER OF PROCEEDINGS

TUESDAY 13 MAY 2025

1. At the commencement of the meeting, the Civic Party will process from the Lord Mayor's Parlour, and certain members of the Party will take their seats upon the Dais.
2. Before the formal meeting commences, the Lord Mayor will call on their Chaplain to say Prayers.
3. The Lord Mayor will then announce that the first business of the Annual Meeting is to elect a Lord Mayor for the ensuing year, and will call for the nomination, and seconding, of a Member to fill that office.
4. The Lord Mayor will declare the election to the Office of Lord Mayor.
5. The elected Lord Mayor will then retire to the Robing Room to be invested with the Chain and Robe of Office. Upon return, the Lord Mayor will make a Declaration of Acceptance of Office, take the Chair, return thanks, and announce the name of their Charity and Chaplain.
6. The Lord Mayor will then announce that the next business of the meeting is to appoint a Deputy Lord Mayor for the ensuing year and will call for the nomination, and seconding, of a Member to fill that office.
7. The Lord Mayor will declare the appointment to the Office of Deputy Lord Mayor.
8. The Deputy Lord Mayor will then retire to the Robing Room to be invested with the Chain and Robe of Office. Upon return, the Deputy Lord Mayor will make a Declaration of Acceptance of Office and return thanks.
9. A vote of thanks will be made to the Retiring Lord Mayor (and Retiring Lord Mayor's Consort), and the proposer will present badges to the Retiring Lord Mayor and Retiring Lord Mayor's Consort.
10. The Retiring Lord Mayor will return thanks.
11. A vote of thanks will be made to the Retiring Deputy Lord Mayor and Retiring Deputy Lady Mayoress.
12. The Retiring Deputy Lord Mayor will return thanks.
13. Thereafter, the procedure will be in accordance with the Annual Meeting (Agenda items 4, 5 and 6).
14. The Lord Mayor will announce that the Civic Party will process to the Parlour for an informal ceremony at which the Lord Mayor's Consort and Deputy Lord Mayor's Consort will be invested with their Badges of Office.
15. The Civic Party will then process from the Dais to the Parlour in the same order in which they arrived.

May 2025

16. All persons invited to attend the Annual Meeting are invited to remain in the Hall for tea and coffee.

You are requested to vacate your seat, in order that the chairs may be cleared away.

MACE BEARER

LORD MAYOR ELECT
(Councillor A. Jobson)

LORD MAYOR
(Councillor K. J. Mitchell)

DEPUTY LORD MAYOR ELECT
(Councillor G. Rolstone)

DEPUTY LORD MAYOR
(Councillor P. Knott)

CHIEF EXECUTIVE

LORD MAYOR ELECTS CONSORT
(Ms M. Bell)

LORD MAYOR'S CONSORT
(Mr I. Rutland)

LORD MAYOR'S CHAPLAIN

DEPUTY LADY MAYORESS
(Mrs N. Knott)

HONORARY ALDERMEN
(In order seniority)

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SEATING IN THE GUILDHALL

HON. ALDERMEN

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LORD
MAYOR

LORD MAYOR'S CHAPLAIN	DEPUTY LORD MAYOR ELECT	DEPUTY LORD MAYOR	LORD MAYOR ELECTS CONSORT		CHIEF EXECUTIVE	LORD MAYOR ELECT	LORD MAYOR'S CONSORT	
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HON. ALDERMEN/COUNCIL OFFICERS

DEMOCRATIC SERVICES
MANAGER

COUNCIL OFFICERS

Labour Group	Labour Group	Labour Group	MACE	Progressive Group	Conservative Group
Labour Group	Labour Group	Labour Group		Progressive Group	Progressive Group

Labour Group	Labour Group
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Reform Group	Equity Independent Group
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ROW A (8)

ROW B (8)

ROW C (8)

ROW D (8)

ROW E (8)

MAIN ENTRANCE

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